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						31 C	ctober 1988	
	MEMORANDUM	FOR:	ILSP Work	king Group Me	mbers, Altern	nates and	Meeting Atte	ndees
STAT	FROM:		Acting Ch	nairman, ILSP	Working Grou	ıp		
	SUBJECT:		ILSP Work	king Group Me	eting Minutes	s - 27 Oct	ober 1988	
		•						
	1. 27 October	The	ILSP Work	king Group Me lowing repres	eting was hel entatives wer	ld at 1000	hours on	
STAT					DA OS III DX FM DX OS OS OS OD OS DX DI TM	A Represent Represent SP CI Admin/A WG/SPD/HCE CI/OGC CI/LOG CI/OIG SWR/Admin SWR/Admin SWR/Admin ST/NBP CO Represent SP CI/LOG MG/HD/LOGS CSP CSP	entative	
STAT								
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	SUBECT: ILSP Working Group Meeting Minutes - 27 October 1988
	Attached is a copy of the meeting agenda (Attachment 1).
	2. The minutes of the previous meeting were approved without comment.
ΑT	distributed OL Headquarters Logistics Notes dated 28 June 1988 (Attachment 2) that includes a definition of the ratio of safes to conserv-a-files. The definition can be used by components for planning purposes.
AT AT	4. Components are requested to submit a 2420 in the amount of \$2,000 to \$5,000, dependent upon the size of the component, to cover Allied work subsequent to a move for hanging pictures, providing hangers, and other miscellaneous activities that are not identified in the components 100% drawings. The blanket authorization is much more convenient than individual 2420s for each work item and will expedite the successful completion of component moves. Unused funds will be returned to issuing components. requested a clarification of FMG policy on this subject.
	NOTE: Following the ILSP Working Group meeting, FMG clarified its request for blanket funds for miscellaneous move work by Allied. OL will pay for work specified in the 100% component drawings and miscellaneous work identified by components prior to a move. It will also pay for any other miscellaneous work (such as hanging pictures or plants) if the component is willing to wait 30-60 days after the move. The blanket fund authorization covers the time in between the above two periods.
	5. OL Topics
ΔТ	Dates schedule (Attachment 3). He also introduced a new Gantt Chart that presents baseline and working move dates by components (Attachment 4). Some delays have

been encountered with OL and OS planning. All of the South Tower 100% drawings must be completed by 10 November 1988 to insure completion of wiring by June 1989. OSO will be the next component to be moved. They will move on 10 November 1988 and will have a pre-move meeting next week. Other moves are on schedule through March 1989.

There will be a delay on the completion of the OMS gym due to delivery of special floor covering.

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	SUBJECT:	ILSP Work	ing Group Meeting Minutes - 27 October 1988
STAT	,	1	briefed on the Fit-up and Survey work in the NHB (Attachment 5). OTE classrooms and OMS gym are late due to materials deliveries and design changes. Other construction and design work is proceeding on schedule.
STAT			presented the status of Carpet, Partition and Furniture installations and schedules (Attachment 6). This work is on schedule and there are no problems.
		:	D. There were no new OL issues or concerns.
		6. OIT To	pics
STAT			A. reported that all NHB wiring is on schedule, and there are no problems.
			B. The next computer relocation will be the unclassified SAFE system on the Veterans Day weekend 10-11 November 1988.
			C. There were no new OIT issues or concerns.
		7. OS Top	ics
STAT			A. said that alarm work is on schedule.
			B. Classified documents have been found in areas vacated by component moves. Components are reminded to thoroughly search their areas for this type of material before they complete their moves.
			C. Components should contact OL directly to resolve sound attenuation problems within vaulted areas. Security should be contacted to resolve sound attenuation problems that affect perimeter and hallway walls.

A. There were no OMS issues or concerns.

8. OMS Topics

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D. There were no other OS issues or concerns.

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s	SUBJECT: ILSP Working Group Meeting Minutes - 27 October 1988
	9. General Issues or Concerns
STAT	A. said that the phone survey statistics were accurate and phone installations are within the established guidelines.
STAT	stated that OIG desired a weekend move. She also requested that ILSP look into concerns relating to sound attenuation between offices.
STAT I	10. Open Action Item ILSP-67 Resolve the number of safes that can be replaced by a conserv-a-file - Closed - See Item 3 above.
ŀ	11. The next ILSP Meeting is scheduled for 10 November 1988 at 1000 nours in 3E14, Headquarters.
STAT	
P	Attachment: a/s
I	Distribution: a/s

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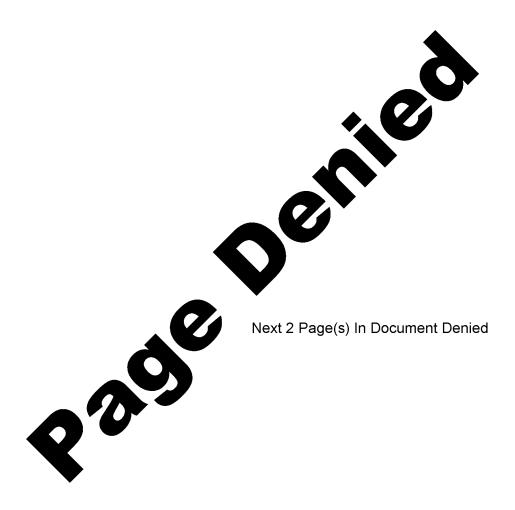
ILSP WORKING GROUP AGENDA 27 October 1988

- OLD BUSINESS

- Review/Approval of Minutes of previous meeting

	- OL TOPICS
STAT	- Overview of ILSP Schedule
STAT	- Status of NHB Fit-up and Survey Work
STAT	- Carpet, Partition & Furniture Progress Report
	- Issues/Concerns?
STAT	- OIT TOPICS
	- Status of PBX, Wang, and special wiring work in NHB
	- Status of Computer Systems relocation
	- Issues/Concerns?
STAT	- OS TOPICS
	- Status of Alarm work in NHB
	- Issues/Concerns?
STAT	- OMS TOPICS
	- Issues/Concerns?
	- GENERAL ISSUES OR CONCERNS?
	- DA - O/DCI - DI - DO - DS&T
	- ACTION ITEM REVIEW

NEXT MEETING: 10 November 1988, 10:00 3E14 HQS



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ys Per Symbol isk Name	WBS Code	Schd Start	Schd Finish	Nov 88	Dec	Jan 89	Feb	Mar	Apr	May	Jun	Jul	Au	9	B. Carries and A.
duled	NT-G-OL	11/01/88	11/10/88	<u> </u>										;	
eduled	NT-2-0S0	11/10/88 <	·	- [22]		,					3.31.				
eduled	NT-1-OIT-U	11/17/88	11/23/88	22.	7										
E ·	NT-2-OIT-H	12/02/88 <	12/06/88		7.7										
cheduled /E	NT-4-OTE-30	12/02/88	12/05/88		7					•					
cheduled /E	NT-4-0IT-66	01/03/89	01/05/89	:		.0									1
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eduled	ST-2-ISC	11/21/88		11/23/88					• • • •					
neduled	ST-2-OIG	11/29/88		12/06/88	<u></u>							!		٠,
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eduled	ST-5-OL CAD	12/07/88		12/16/88	= 723						• • • •		_	i.
eduled	ST-G-OIT-V	12/14/88		12/21/88	· · · ZZ								!	١.
	ST-G-OIT-W	12/14/88	<	12/21/88								:		
heduled E	ST-G-OL	12/20/88		12/21/88				• • • •	• • • •	• • • • •	• • • •	• • • • !		i i.
heduled E	ST-2-OIT-A	1 ' '	7	01/13/89		.627								
heduled	ST-2-OIT-K	01/17/89		01/20/89	::::	153	—							
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E heduled	ST-6-OGC	01/20/89		01/23/89		\mathbf{Z}	<u> </u>							
Ē	ST-5-ISC	01/20/89		01/26/89	::::	<u> </u>	9							
neduled E	ST-G-OTS	01/24/89	<	01/30/89	::::		7							,
neduled E	ST-G-OMS	01/25/89		01/26/89	1 :			• • • •	• • • •		• • • •			
heduled	ST-1-0P	01/27/89		01/30/89								:	• • • •	•
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Ε	ST-3-NAASW	02/01/89		02/06/89		• • • •	·ZZ					• ,	• • • •	•
heduled E	ST-1-OIT-NP	02/06/89		03/07/89	::::		<u> </u>	777						•
heduled E **LATE***	ST-3-OSWR/TTAC	02/22/89		02/27/89	1::::			77				. <i></i>		•
heduled E	ST-1-OP/EAA	02/28/89		03/01/89										

WORKING

BASELINE

SOUTH TOWER as of 10/14/88
Task Gant w/Plan Declassified in Part - Sanitized Copy Approved for Release 2013/12/13 : CIA-RDP93B00099R000700120003-9

Project: SUB14.PU 09/23/88

7 Days Per Symbol Task Name	WBS Code	Schd Start	Schd Finish	Mar 89	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	T
MOVE	ST-1-LOGS	03/10/89	03/13/89	· CI										
Scheduled MOVE	ST-2-REG	03/10/89	03/16/89	ÇZ	• • • •		• • • •		• • • • •	• • • •				
Scheduled MOVE	ST-2-CIC	02/23/89	02/28/89 5	7	:	• • • • •		• • • •		• • • •		· · · · ·	· · · · · · · · · · · · · · · · · · ·	
Scheduled MOVE	ST-2-SE	04/13/89	05/10/89			773 ::								, ,
Scheduled MOVE	ST-1-SE	04/13/89	05/10/89			<u> </u>	• • • •	• • • •		• • • •			1 () 1 ()	
Scheduled MOVE	ST-3-OIT-G	03/36/89	04/06/89		<u> </u>	• • • • •	· · · ·			• • • •	! ! !			100
Scheduled MOVE++LATE++	ST-3-0IT-L	03/30/89	04/06/89	: : : :	<u> </u>	• • • • •				• • • •				
Scheduled MOVE	ST-3-0IT-F	04/11/89	04/19/89		. [22]	•			771	• • • •			1. 1	
Scheduled MOVE	ST-G-OP	05/22/89	06/16/89	::::		<u>KZ</u>			 	• • • •				
Scheduled MOVE	ST-3-AF	05/23/89	06/01/89	::::		<u>.</u> Z	<u> </u>	· · · ·					ال ا	
Scheduled MOVE	ST-4-0P	06/15/89	06/22/89				<u>i.;</u>		<u> </u>		!	 		
Scheduled MOVE	ST-3-0P	06/20/89	07/03/89		•			.						
Scheduled MOVE	ST-5-0P	06/22/89	07/20/89	::::	=	•••		iiii	<u>.</u>					
Scheduled MOVE	ST-6-OL	07/05/89	08/01/89			••	· · · ·	:222	<u> </u>		!			
Scheduled MOVE	ST-5-OL FMG	07/05/89	08/01/89	::::				· * * · · · ·	23 · · · ·		• • • • •	 		
Scheduled MOVE	ST-4-0S	07/13/89	08/09/89	::::			••••••••••••••••••••••••••••••••••••••		: 222	· · · ·				
Scheduled MOVE	ST-4-REG	07/13/89	08/09/89									 		
Scheduled MOVE	ST-G-0S	07/13/89	08/08/89	::::					<u> </u>	· · · · ·			•••	
Scheduled MOVE	ST-6-OF	08/02/89	08/15/89		· · · ·		• • • •		· \(\overline{\o	· · · ·				
Scheduled					• • • •		• • • •			• • • •	1			
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WORKING

FIT-UP WORK IN THE NEW HEADQUARTERS BUILDING

- * OTE RENOVATIONS DELAYED MATERIAL DELIVERIES LATE VARIOUS DUE DATES IN NOVEMBER AND DECEMBER
- * OMS CONSTRUCTION BEHIND SCHEDULE DUE 18 NOVEMBER AWAITING DESIGN CHANGES AND SPECIAL FLOORING
- * AF PREPARING CONSTUCTION DOCUMENTS DUE 18 NOVEMBER 1988
- * CIC CONSTRUCTION ON SCHEDULE DUE 1 NOVEMBER 1988
- * SE/DO CONSTRUCTION ON SCHEDULE DUE 8 NOVEMBER 1988
- * PPS/DO CONSTRUCTION DOCUMENTS IN CONTRACT STAFF
- * OP (4th FLOOR CENTRAL, NORTH TOWER)
 CONSTRUCTION ON SCHEDULE DUE 15 DECEMBER 1988
- * PREPARING DESIGN DOCUMENTS FOR BALANCE OF OP DUE 28 OCTOBER
- * OS BLOCK DIAGRAMS COMPLETE 21 OCTOBER WORKING TOWARD 35% DRAWINGS

SURVEY WORK IN THE NEW HEADQUARTERS BUILDING

- * OL REQUIREMENTS WORKING
- * OF ON HOLD

/2								٠	-
CARPET/P	ARTIT	ION/FUT	RNITURE	INST	ALLATIO	N - 3	DATE: 10	-26-88	
AREA	Location	Sep.	Oct.	Not.	Dec.	Jan.	Fed.	Mar.	Workstations
To 290							·		
J+R	25W	.1 ←	>25					·	R - 11 J - 29
V+W	GR SE		17←	→ 10					V-8 W-13
A+K	A-25W K-25E			2←→22					A-92 K-39
66	4 NW			16←→30				٠	66
N+P	15W				6	> 4			N-87 P-24
F, G, L, F1	3cs					30∢	>28		F-69 G-22 L-51 F1-12
To 285			,						
060	6 SW			17 ←	> 16		ž		63
(Fo 361)									
050	2 NE		11 ←→24						21
To 364									
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TTAC	3X32		17←		> 6				38
		'							
NAASW	3X50								29
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AREA	Location	Sep.	Oct,	Nov.	Dec.	Jan.	Feb.	Mar.	Workstations
To 290	-							·	
Isc	2721		5€>19						4
Isc	5747		11<>	1					9
			,					·	
OL/CAD	5x15			14 <> 18					No carpet/
OL/ILSP	5T13		1(+13						Partitions Only
· .									
			·				!		
OP-Atrium	Atrium				2	>17			
		•				-			
CL-Atrium	Atrium				27€	→ 3			
				•					
						:			
OTS	G. Core			15←→ 21		·			
OL/BSB				17<	> 2				Partitions Only
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OTE	4x42								z
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Significant events last 2 weeks -- since last ILSP meeting:

- (1) OIT areas J+R CorryHiebert (CH) partitions/furniture installed.
- (2) OSO CH partitions/furniture installed.
- (3) ISC, Rm. 2721 carpeted -- CH partitions/furniture installed.
- (4) ILSP, Rm. 5T13 CH partitions installed.
- (5) ISC, Rm. 5T47 carpeted -- CH furniture installed.
- (6) OIT areas V+W carpeted.
- (7) TTAC/NAASW areas carpeted.
- (8) OTE, Rm. 4x42 carpeted -- CH furniture installed.